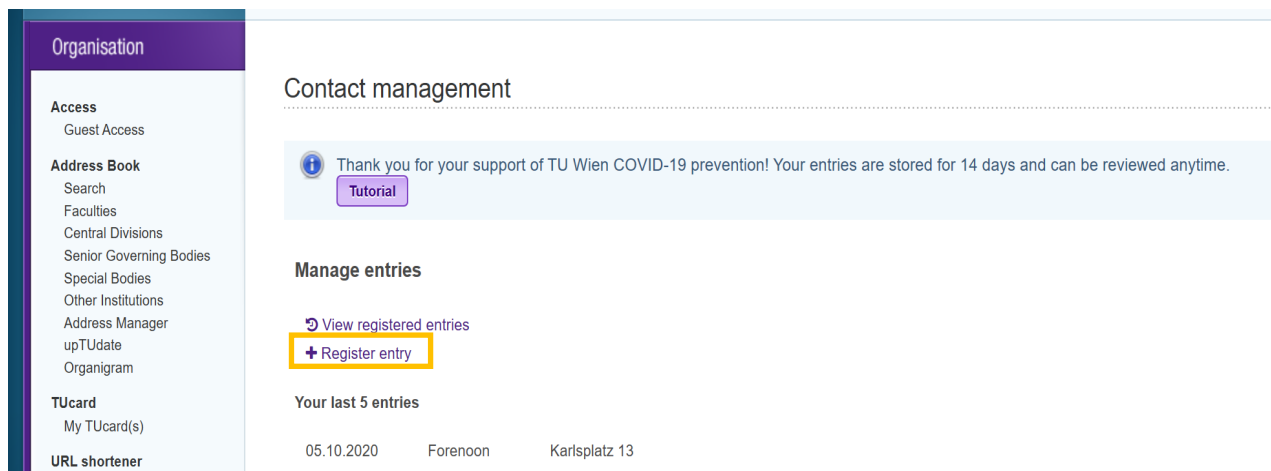
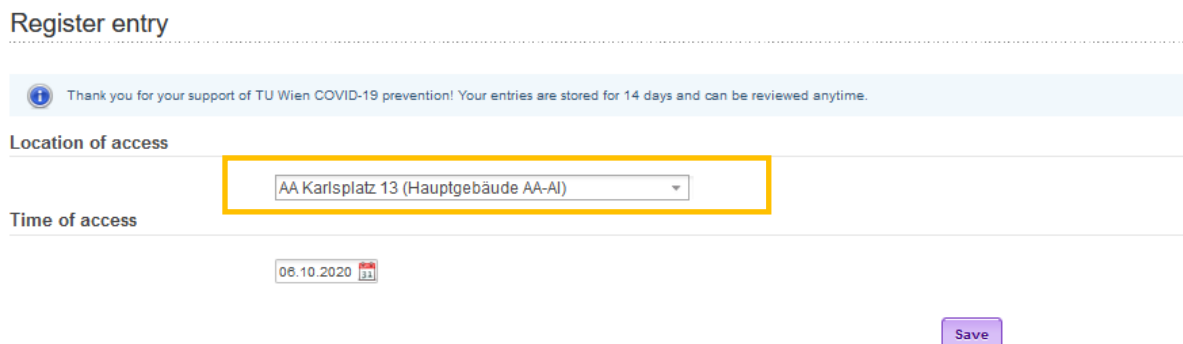


## Instructions: "Registration directly at the workplace"

If, for whatever reason, you wish to register at your workplace, please follow this link: <https://tiss.tuwien.ac.at/zutritt>. After entering the link you will be directed to the Single-Sign-On (SSO) portal of the TU Wien. After successful registration, you will be redirected to the following page:



If you click on "+ Register entry", this page will appear:



Here you can choose your building by means of a selection list. In the date field you have to select the date. Once you have made your selection, press "Save". You will then see the following:



Successfully registered your access to **Karlsplatz  
13.**

OK

If you click on "OK" you will be taken back to the first view. There you can see your last five accesses. You can get a complete overview of all accesses by clicking on "View registered accesses".